

FIVE TOWN CSD POLICY

RULES FOR STUDENT USE OF CELLULAR TELEPHONES AND OTHER PRIVATELY OWNED ELECTRONIC DEVICES

Cell phones and other privately owned electronic devices are expected to be off or in silent mode and put away when prohibited from use as defined in this policy. Use of a privately owned electronic device in school is generally allowed during breaks, lunches, and before and after school.

1. Students are allowed to use their personal laptop in lieu of the school-issued iPad. In that situation, please refer to policy IJNDB and IJNDB-R for rules governing use. This policy refers to other personal electronic devices.
2. Students **are allowed** to use privately owned electronic devices in school in the following situations as long as they are not a distraction:
 - a. Between classes, during breaks, lunches, study hall, and before and after school.
 - b. On field trips and during co-curricular activities (if authorized by the staff member in charge).
3. Students **are prohibited** from using privately owned electronic devices on campus in the following situations:
 - a. When students are in an instructional class unless authorized by a staff member, primarily for a specific educational purpose.
 - b. During assessments unless required by a teacher.
 - c. During designated school activities as determined by the administration.
 - d. The use of cameras/video recorders in any type of electronic device is prohibited in all locations where there is a reasonable expectation of privacy.
4. Any use of privately owned electronic devices that violate other Board policy/procedure or school rule is also strictly prohibited, including bullying, harassment, or other illegal activity.
 - a. Devices may be subject to search if there is reasonable suspicion that a student is violating Board policies/procedures and/or school rules.
 - b. Devices may be confiscated due to violation of this policy and/or any Board policies/procedures, and/or school rules.
 - c. Students may be subject to additional consequences for use that violates other policies as outlined in the applicable policy.
5. Students violating rules in this policy for privately owned electronic devices will be subject to the following consequences:
 - **First offense:** Verbal warning.

- **Second offense:** Device will be confiscated by the teacher for the duration of that class period.
 - **Third offense:** Device will be confiscated by the teacher and given to administration until the end of the day. Parents will be contacted.
 - **Fourth offense:** Device will be confiscated by the teacher and given to administration until the end of the day. Student will not be allowed to bring privately owned electronic devices to school for 2 weeks (or longer as determined by the administration).
 - **Additional sanctions** ranging from detention to expulsion from school may apply depending upon the nature of the offense and the student's disciplinary record.
6. Referrals to appropriate law enforcement authorities will be made, if there is evidence of illegal activities involving the device. Said device will be given to law enforcement authorities upon request.
 7. Referrals to counseling will be made if concerns of screen addiction are suspected.

Cross Reference:

- ACA – Harassment and Sexual Harassment Of Students
- JIH – Questioning and Searches of Students
- JICA – Weapons, Violence and School Safety
- JICK – Bullying and Cyberbullying Prevention in Schools

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