

## **FIVE TOWN CSD POLICY**

### **ACADEMIC HONESTY**

CHRHS students are expected to apply themselves and work to the best of their abilities within the guidelines of class policies, school policies and general honesty. Unless working on a group or paired assignment, students are expected to complete their own schoolwork including tests, quizzes, homework, papers, projects or any other graded assignment. Plagiarizing, copying, or in other way misrepresenting individual academic performance is considered a breach of the academic honesty policy. The following guidelines will be used to sanction students when there are clearly documented cases of academic dishonesty. Cases and consequences of academic dishonesty are cumulative through a student's high school career at CHRHS.

#### **First offense**

Once the teacher confirms a student violated the Academic Honesty policy, the teacher will notify the student's parent/guardian and the Administration. If warranted by the teacher, the student will be allowed to make up the assignment. Final grade on the made-up assignment will be determined by multiplying the points the assignment was worth by .69 (e.g., if a student was granted permission to make up a quiz that was worth 10 points and the student got all the answers correct, the recorded grade would be a 69%). The teacher also has the discretion of using the grading comment "Student's Grade Lowered due to Academic Dishonesty" on official grade reporting documents. The case of academic dishonesty will be logged in the student's disciplinary record.

#### **Second offense**

The student will receive a zero on the assignment. The student's parent/guardian will be notified. The student will be referred to the Administration and will be subject to disciplinary action. Academic dishonesty will be logged in the student's school disciplinary record. If the second case of academic dishonesty occurs in the same class, the administration reserves the right to remove the student from the class with a grade of Withdraw Failure.

#### **Third and subsequent offenses**

The student will receive a zero on the assignment. The student's parent/guardian will be notified. The student will be referred to the Administration and will be subject to disciplinary action. Academic dishonesty will be logged in the student's disciplinary record. The administration reserves the right to remove a student from the class in which the infraction occurred with a grade of Withdraw Failure.

#### History:

First Reading: April 6, 2011

Second Reading: May 4, 2011

Adopted: May 4, 2011