

# CAMDEN HILLS REGIONAL HIGH SCHOOL

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## School Counseling Department

Jeremy D. Marks, Counseling Director  
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Ellen Dowd, Admin. Assistant  
Jess Hoppin, Admin. Assistant  
Carol Pelletier, School to Career  
Katie Cronin, Social Worker

### Five Town CSD/Camden Hills Regional High School Application for Transfer Enrollment

The following information and certifications are required before a transfer student will be considered for admittance to Camden Hills Regional High School:

Student's Full Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Student's Street Address: \_\_\_\_\_  
Student's Mailing Address: \_\_\_\_\_  
Home Telephone Number: \_\_\_\_\_ Student's Email: \_\_\_\_\_

#### Student lives with (check all that apply):

- Father Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mother Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Legal Guardian Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Are you presently a homeless or unaccompanied youth? (check if applicable)

The "homeless definition includes: youth who lack a fixed, regular, and adequate nighttime residence; those sharing the housing, economic hardship, or a similar reason; those living in motels, trailer parks, or camping grounds due to lack of alternative adequate accommodations; those living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement. This designation also applies to youth who live in a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings, youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings. "Unaccompanied youth" describes youth not in the physical custody of a parent or guardian.

#### Check any that apply:

- If a student resides in Appleton, Camden, Hope, Lincolnville or Rockport with a legal guardian who is **not** a parent, a copy of the court order appointing the guardian or a certified letter from an attorney stating that the necessary documentation has been submitted **must be attached**.  
 If a custodial parent/guardian wishes for CHRHS to comply with provisions of a court order restricting access to a child, a certified copy of the court order **must be attached**.  
 If a student is an emancipated minor, a certified copy of the court order **must be attached**.

#### Parent/Guardian Certification of Residency

I certify that I am the parent or legal guardian and live with the above named student at the street address identified above; during the week throughout the school year the student has his/her meals and sleeps at this address. I understand that CHRHS reserves the right to require proof of residency and that I maintain the burden of proof. If residency information changes, I agree to bring it to the immediate attention of CHRHS.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**PLEASE TURN OVER**

## SENDING SCHOOL INFORMATION

Name of Previous School: \_\_\_\_\_

Did the student receive any of the following services?	Yes	No
Special Education	<input type="checkbox"/>	<input type="checkbox"/>
Section 504 Accommodations	<input type="checkbox"/>	<input type="checkbox"/>
Title 1A	<input type="checkbox"/>	<input type="checkbox"/>

Do any of the following apply?	Yes	No
Has the student been expelled from the previous school?	<input type="checkbox"/>	<input type="checkbox"/>
Has the student been suspended from the previous school?	<input type="checkbox"/>	<input type="checkbox"/>
Did the student withdraw from the school before an expulsion hearing?	<input type="checkbox"/>	<input type="checkbox"/>
Did the student withdraw from school before a suspension began?	<input type="checkbox"/>	<input type="checkbox"/>

***If the answer to any of the four questions above is “yes”, please attach a written explanation of the circumstances.***

In accordance with Maine statutes (20-A M.R.S.A. 6001-B), the applicant is notified that CHRHS will request the student’s educational records (which includes disciplinary, health and special education records) be forwarded by the sending school. CHRHS may also request an oral or written report from the previous school regarding any pending disciplinary actions against the student.

If the student has been suspended, expelled, or withdrew from school before suspension or expulsion, “the receiving school administrative unit (CHRHS) may deny admission ... until the school administrative unit is satisfied that the conditions of the expulsion or suspension have been met.”

If a student is allowed to enroll at CHRHS pending receipt of education and disciplinary records, such enrollment shall be considered **CONDITIONAL** until the Superintendent has made a determination as to the student’s disciplinary status in the previous school.

### Immunization Records

A signed statement from a health provider specifying immunizations received, dates and dosages is required by law (20-A M.R.S.A. 6352-5395 and Chapter 126 of Maine Department of Education rules) as part of this application for enrollment. Immunization is required for poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, measles, mumps, rubella and varicella (chicken pox). Five Town CSD Policy allows for the following exceptions, ***which must be attached if applicable. Please check any that apply:***

The parents/guardians provide to the school written documentation that the child has been immunized within 90 days of enrollment in school or first attendance in classes, whichever date is earlier. The granting of this 90 day period is a one-time provision. A child transferring from one school to another within the state has a period of 21 calendar days to allow for transfer of health records.

The parents/guardians provide a physician’s written statement each year that immunizations against one or more diseases may be medically inadvisable (as defined by law/regulation); or

The parents/guardians state in writing each year that immunization is contrary to their sincere religious or philosophical beliefs.